



WOODCREEK LITTLE LEAGUE

MEETING MINUTES

Date: 2/22/26

Time: 7:00pm

Location: Round Table Pizza, Foothills Blvd. Roseville

BOARD MEMBERS

Name	Position	Present
Michelle Joseph	President	<input checked="" type="checkbox"/>
Sean Bates	Vice President	<input checked="" type="checkbox"/>
Cara Hytoff	Secretary	<input checked="" type="checkbox"/>
Josh Vaughan	Treasurer	<input checked="" type="checkbox"/>
Amanda Leffler	Registrar	<input checked="" type="checkbox"/>
Kim Tober	Safety	<input checked="" type="checkbox"/>
Josh Thatch	Scheduler	<input checked="" type="checkbox"/>
Troy Marcyes	Field Director	<input checked="" type="checkbox"/>
Mike Mitchell	Assistant Field Director	<input checked="" type="checkbox"/>
Scott Vaughan	Equipment	<input checked="" type="checkbox"/>
Justin Pilgrim	CPDO	<input checked="" type="checkbox"/>

Name	Position	Present
Zach Jones	Player Agent - Farm	<input checked="" type="checkbox"/>
Daylton Jensen	Player Agent - TBall	<input checked="" type="checkbox"/>
Dan Bergeron	Player Agent - AA	<input checked="" type="checkbox"/>
Alfred Viola	Player Agent - AAA	<input checked="" type="checkbox"/>
Augie Aguilar	Player Agent - Majors	<input checked="" type="checkbox"/>
Jake Schaff	Player Agent - Juniors/Seniors	<input checked="" type="checkbox"/>
Shannon Delfino	Snack Bar	<input checked="" type="checkbox"/>
Amanda Jensen	Umpire in Chief	<input type="checkbox"/>
Kendra Elmendorf	Volunteer Coordinator	<input checked="" type="checkbox"/>
Vacant	Events Coordinator	<input type="checkbox"/>
Brittany Short	Sponsorship	<input checked="" type="checkbox"/>
Stephanie Adrian	Information Officer	<input type="checkbox"/>

1. CALL TO ORDER

- a. A regular meeting of the Board of Directors of Woodcreek Little League was duly called at 7:02 pm. Michelle Joseph, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.
- b. Motion to approve the agenda: Passed unanimously.
- c. Motion to approve meeting minutes 1/25/26: Passed unanimously.
- d. Guests: The following members of the community were present: LLI CAD Erika Garcia-Ciucci

2. REPORTS

- a. District 54 President's Report – Michelle Joseph

- b. Treasurer's Report – Josh Vaughan
Josh is exploring method of paying by Zelle. Josh has piloted it already. Perhaps use Zelle for junior workers and junior umpires. The current bank account has transaction limits, however. Possible update checking account to accommodate this change. Taxes filed with state and federal. The amount for services to report to the IRS moved from \$600 to \$2000 for contracted services. Additional fees or buyout payments in Sports Connect are accurate in financials. Junior workers and umps will get paid monthly by check or Zelle.

3. UNFINISHED BUSINESS

- a. Snack Bar POS devices and Hot Spot: Josh Vaughan
New device from Shopify.
- b. Division Playing rules: Michelle Joseph
AAA: if a player is unable to bat they may continue in game or be taken out, new revision from LLI: if a player is unable to complete a plate appearance the next batter takes the place of the batter with the count of the injured player. Same with injured/illness/catcher/pitcher runner with courtesy runner. Motion made for electronic review this week of final division rules by the Board. Passed unanimously.
- c. Open Board Positions: Michelle Joseph
Potential person interested in Events position.

4. NEW BUSINESS

- a. Musco Lighting Access: Justin Pilgrim
As of now, Justin, Amanda, Michelle and Sean have access to lights. In year's past upper division PAs have access. Proposing we go back to this system. Scheduling of lights can move from Justin to Josh Thatch.
Make sure managers tell parents to pick up kids at fields, or coaches walk them to parking lots
- b. Player Clinic Dates: Justin Pilgrim
3 clinics AA-Majors: March 15: pitchers/catchers, April 12: hitting, third clinic: TBD
- c. Schedule Report Out: Josh Thatch
The schedule is templated already. Juniors start at 4:30pm this year. Juniors will not play on Saturdays. 16 games total. Roseville LL is interleagueing with us. WLL did get an extra field at Pistachio. Majors has 10 teams, with early Friday games. AAA have all late time slots 7-9:30pm. Almost all games will be at Mahany Monday-Friday. Saturdays will be at outlying parks for tball and farm. We have a new field, Byouk. All teams AAA-Juniors must be in Gamechanger for importing schedules. Lower divisions will go through Sportsconnect only.
- d. Coach shirts and hats - bylaw 5.3: Josh Vaughan and Scott Vaughan
In bylaws we are to provide 3 sets of hats and shirts to every team for fall and spring seasons. Just Print It quote: \$5300 Motion to approve purchase. Passed

- unanimously.
- e. Purchasing Policy: Josh Vaughan
Motion made to approve, passed unanimously.
 - f. Byouk - Knaack/Bases: Josh Thatch
Home plates, bases aren't in yet. We need to purchase a Knaack box and removable bases, approximately \$1600-\$1800 to purchase both. Byouk is a practice field, no bleachers are there.
 - g. Refresher on Snack Bar Open and Close Procedures: Josh Vaughan and Shannon Delfino
Updated to google drive. Pepsi machine, icee maintenance done. CO2 done too. Simplifying menu. Inventory tracking set up with Shopify as well.
 - h. Opening Day Details and Scheduling: Events Committee
Full Board member attendance required.
 - i. District 54 Updates: Erika Garcia-Ciucci
Safe and Safe to play, field surveys need to be done by March 31. If safe summary is done we are eligible for two grants, Musco Lighting and AEDs. Two new trainings by March 31 for all Board members. JDP background compliance yields more for the district. Challenger players registration numbers are down, but try to get to 35 registrations. Custodian of record and safety officer positions are close to being finalized.

5. ROUNDTABLE:

- a. Field Day next Sunday, March 1: Troy Marcyes.
- b. Umpire clinic: 120 turnout.
- c. Remind everyone about Pancake Breakfast.

6. NEXT MEETING

- a. The next monthly board meeting will be held on Sunday March 15, 2026, at Round Table Pizza.

The meeting was duly adjourned at 9:00 PM by a unanimous vote.

PREPARED BY: Cara Hytoff, Secretary

APPROVED BY: Board of Directors on _____.